



IN STEP

With Pat Riddle School of Dance

August, 2009

Dear Students and Parents,
As the new dance year begins, we would like to extend a warm welcome to all of our students. We are looking forward to a year filled with lots of fun, friendship, and great dancing. We cherish all of our students and if at any time you should have questions or problems, please feel free to stop by, email, or call the studio office. We will do our best to work with every student to make sure they get the most out of their dance training. **Newsletters will be e-mailed monthly to every account.** Please let us know if your e-mail account changes. If you do not have an email account, we will have a hard copy available at the studio. Please be sure to read the new Studio Brochure, which contains important information regarding attendance, recital dates and costs, required dancewear, as well as the 2009 – 2010 Class Holidays.

We would like to emphasize the importance of wearing appropriate dancewear to class. We specifically request that students do NOT wear oversized t-shirts, shorts, etc., as it is important that the instructors be able to check for proper body alignment during dance lessons.

Please take the time to label all dance shoes and bags with the dancer's first and last name in order to avoid mix-ups resulting in lost items. Any items that are left in the classrooms will be placed in our Lost and Found shelves located behind Rooms 3 & 4.

Regular attendance is important for each student's progress. Please notify the office when a student will be absent. Make-up lessons can be scheduled *only* through the studio office and should be done within one month of the absence.

If for any reason you wish to discontinue your class, please notify the office in writing before the first of the month. You will be charged your regular tuition, plus late fees until we are notified.

www.PatRiddle.com

Monthly tuition is **due on the 1st** of each calendar month. Tuition is considered **past due after the 10th** and a **late fee of \$15.00** will be automatically charged to your account. *In case of absence, you are responsible for mailing, bringing your tuition to the studio, or paying online before it is past due, unless you have made previous arrangements with our office.*

If no one is in the office, you may drop payments into the *locked* payment box located on the office door. Please DO NOT give payments to the instructors. If you are paying in cash, please pay with the exact amount, as change is not always available in the office. Tuition is the same each month and does not change due to holidays. **Monthly tuition is an average of 4 lessons per month.**

AUGUST TUITION

The tuition for August will be for ½ month since classes are beginning August 17th. The Recital this year will be on May 30th so your tuition for September through May will be for the full month.

PERFORMANCE TEAM

We will be accepting members for our Performance Team for the new season. The practice times will be:

Diamonds - Monday's 8:00 – 9:00 for 10 year olds and up.

Emeralds - Thursday's 8:00 – 9:00 for 7 – 9 year olds.

Rubies - Friday's 5:30 – 6:30 for 5 – 7 year olds.

You are required to take at least one additional class as well as your weekly Performance Team class. Please contact the studio office for further details.

Studio Office (817) 281-7066

TAP TIES AVAILABLE

For your convenience, we are selling elastic tap ties for \$3.00 (including tax). Children's black patent tap shoes must have the ties removed to prevent injuries from tap shoes flying off and to keep the instructor focused on teaching her class instead of having to tie shoes.

FOOD AND DRINKS

We would like to ask the students' and parents' cooperation in observing the studio policy of not bringing food or drinks into the waiting area or classrooms. This policy is due to health restrictions and to prevent dance shoes, lobby flooring, and the wood dance floors from damage.

BOY'S HIP HOP CLASSES

We are offering all boys Hip Hop classes Level 1 & 2 for age 5 years old and up. Ryan Warren is the instructor. The tuition for our male dancers will be \$28.00 monthly! Please check the schedule for class times.

NEED INFORMATION?

All studio information is posted on our website - PatRiddle.com. Class schedules, recital dates, newsletters, holidays, etc. Plus more!

STUDIO OFFICE HOURS

Monday – Thursday 4:00 – 7:00 pm.
Friday 4:00 – 5:30 pm.
Saturday 10:00 – 12:00 pm.

LABOR DAY

The studio will be closed Monday, September 7th for Labor Day.

CREDIT CARD PAYMENTS

We except credit card payments through our website – PatRiddle.com